MINUTES
GEAUGA COUNTY EDUCATIONAL SERVICE CENTER
APRIL 24, 2017 7:00 P.M.

The Geauga County Educational Service Center board met on April 24, 2017, at 7:05 p.m., at Newbury Local Schools, 14775 Auburn Road, Newbury, Ohio, for the purpose of conducting their regular business meeting. Members present: Mrs. Cavanaugh, Mr. Burnett, Mr. Remias, Mrs. Koster, and Mr. Battles. Also present: Robin Ludwig, Suzanne Allen and Joan Benedejcic.

The Pledge of Allegiance was recited.

MOTION: 69-2017
Mr. Burnett moved and Mrs. Koster seconded the motion to approve the agenda and addendum as written. Vote: Mr. Burnett, yes; Mrs. Koster, yes; Mrs. Cavanaugh, yes; Mr. Remias, yes; and Mr. Battles, yes. Motion carried.

MOTION: 70-2017
Mr. Remias moved and Mrs. Cavanaugh seconded the motion to approve the regular meeting minutes from March 21, 2017 as written. Vote: Mr. Remias, yes; Mrs. Cavanaugh, yes; Mr. Burnett, yes; Mrs. Koster, yes; and Mr. Battles, yes. Motion carried.

MOTION: 71-2017
Mr. Burnett moved and Mr. Remias seconded the motion to approve the Treasurer's report as listed below:

1) March financial statement.
2) March warrants written.
3) March investments.
4) April invoices payable.
5) Approval of donations to STARS from the following:

Tall Pines Dog Training	$ 50.00
The Frank Agency	$100.00
Lions Club of Chesterland	$250.00
Kinetico	$200.00

6) Approval of fund #001-9550 - Family First Council Respite Service Grant - $550.00.
7) Review of the Geauga County ESC State Audit.

Sue Sotkovsky reviewed the general fund account since Fiscal Year 2012 and current and projected overhead costs for the 2017-2018 school year.

Vote: Mr. Burnett, yes; Mr. Remias, yes; Mrs. Cavanaugh, yes; Mrs. Koster, yes; and Mr. Battles, yes. Motion carried.

Mrs. Felker discussed the following topics:

1) Presentation by Robin Ludwig, Geauga Achieve Supervisor.
2) Consortium purchasing: Public School Works, Board Docs, etc.
3) Office move - Rental Agreement.

4) Healthcare consortium and quotes.
5) STARS Fundraiser - April 8th.
6) District Agreements.

MOTION: 72-2017
Mrs. Cavanaugh moved and Mrs. Koster seconded the motion for the Geauga County Educational Service Center Governing Board to recess into two (2) consecutive executive sessions at 8:34 p.m., for the following purposes: (1) considering the employment of a public employee; and (2) considering the employment of a public employee. Upon conclusion of these executive sessions, the Governing Board President Battles gaveled the Governing Board back into open session at 8:41 p.m. in this location. All matters discussed in all executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business. Vote: Mrs. Cavanaugh, yes; Mrs. Koster, yes; Mr. Burnett, yes; Mr. Remias, yes; and Mr. Battles, yes. Motion carried.

MOTION: 73-2017
Mrs. Koster moved and Mr. Burnett seconded the motion to approve the following professional meeting requests for attendance:

Eric Drennen and Katelyn Natalie, APE Teachers, to attend 36th Annual Adaptive Physical Education Workshop, Columbus, May 12, total approx. cost: $544.50.

Katelyn Natalie, APE Teacher, to attend Brain Gym 101, South Euclid, June 20-22, total approx. cost: $325.00.

Michael Abraham, Murray Katz, Thomas Gephart and Amber Morvilius, Carrington Youth Academy Personnel, to attend Adult and Pediatric First Aid/CPR/AED, Cleveland, May 3 and May 12, total approx. cost: $440.00.

Murray Katz, Thomas Gephart and Amber Morvilius, Carrington Youth Academy Teachers, to attend Trauma – Informed Care Conference, Cleveland, May 22, total approx. cost: $180.00.

Vote: Mrs. Koster, yes; Mr. Burnett, yes; Mrs. Cavanaugh, yes; Mr. Remias, yes; and Mr. Battles, yes. Motion carried.

MOTION: 74-2017
Mrs. Koster moved and Mr. Burnett seconded the motion to approve the following employee resignations:

Amber Kokal, School Psychologist, effective July 31, 2017. Letter attached.
Kaitlyn Lieb, Geauga Achieve Teacher, effective July 31, 2017. Letter attached.
Martha Palecek, Educational Assistant, effective February 14, 2017. Letter attached.
Wendy Smith, Educational Assistant, effective February 14, 2017. Letter attached.

Elise Riola, LGCA Student/EMIS Liaison, effective May 4, 2017. Letter attached.

Vote: Mrs. Koster, yes; Mr. Burnett, yes; Mrs. Cavanaugh, yes; Mr. Remias, yes; and Mr. Battles, yes. Motion carried.

MOTION: 75-2017
Mr. Burnett moved and Mrs. Koster seconded the motion to approve the following personnel items:

1) Approval of Contract Non-Renewal of Brad Bowser to be effective at the end of the 2016-2017 school year. Resolution attached.

2) Request for parental leave:

   Katelyn Natalie, APE Teacher, request for one year parental leave for the 2017-2018 school year. Letter attached.

3) New hire:

   Olivia Kolomiyets, Substitute Occupational Therapist
   Effective April 3, 2017 through June 30, 2017.
   $200 per day, as needed, up to 24 days.

Vote: Mr. Burnett, yes; Mrs. Koster, yes; Mrs. Cavanaugh, yes; Mr. Remias, yes; and Mr. Battles, yes. Motion carried.

MOTION: 76-2017
Mrs. Koster moved and Mr. Burnett seconded the motion to approve the following contract:

James Turk, LGCA Director
Three year contract, effective from July 1, 2016 through June 30, 2019
260 days, salary - $106,416.71, as approved at the beginning of the school year.
All benefits as outlined in the attached contract.

Jennifer Felker and Sue Sotkovsky explained why the contract is being approved so late in the school year.

Vote: Mrs. Koster, yes; Mr. Burnett, yes; Mrs. Cavanaugh, yes; Mr. Remias, yes; and Mr. Battles, yes. Motion carried.

MOTION: 77-2017
Mrs. Koster moved and Mr. Remias seconded the motion to approve the third and final reading of the following policies:

Revised Policy 0100 Bylaws	Definitions
New Policy 0160 Bylaws	Meetings
Revised Policy 1530 Administration	Evaluation of Administrators
New Policy 1619 Administration	Group Health Plans
New Policy 1619.03 Administration	Patient Protection and Affordable Care Act
Revised Policy 3419.03 Professional Staff	Patient Protection and Affordable Care Act
Revised Policy 4419.03 Professional Staff	Patient Protection and Affordable Care Act
New Policy 5830 Students	Student Fund-Raising
New Policy 6605 Finances	Crowdfunding
Revised Policy 8330 Operations	Student Records
Revised Policy 9700 Relations	Relations with Special Interest Groups

Revised policies showing the corrections from the March board meeting were presented.

Vote: Mrs. Koster, yes; Mr. Remias, yes; Mrs. Cavanaugh, abstain; Mr. Burnett, yes; and Mr. Battles, yes. Motion carried.

MOTION: 78-2017
Mr. Burnett moved and Mrs. Koster seconded the motion to approve the second reading of the following policies:

Revised Policy 1619.02 Administration	Privacy Protections of Fully Insured Group Health Plans
Revised Policy 3419 Professional Staff	Group Health Plans
Revised Policy 3419.02 Professional Staff	Privacy Protections of Fully Insured Group Health Plans
Revised Policy 4419 Classified Staff	Group Health Plans
Revised Policy 4419.02 Professional Staff	Privacy Protections of Fully Insured Group Health Plans
Revised Policy 5330.02 Students	Procurement and Use of Epinephrine Auto Injectors in Emergency Situations

There was discussion about the policies.

Vote: Mr. Burnett, yes; Mrs. Koster, yes; Mrs. Cavanaugh, abstain; Mr. Remias, yes; and Mr. Battles, yes. Motion carried.

MOTION: 79-2017
Mrs. Koster moved and Mr. Burnett seconded the motion to approve the second and final reading of the following policy:

Revised Policy 1540 Administration Suspension of Administrative Contracts

Language was added to the last paragraph as requested at the March board meeting.

Vote: Mrs. Koster, yes; Mr. Burnett, yes; Mrs. Cavanaugh, yes; Mr. Remias, yes; and Mr. Battles, yes. Motion carried.

MOTION: 80-2017
Mrs. Koster moved and Mr. Burnett seconded the motion to approve the Governing Board Resolution to Abolish R.C. 3319.02 Administrative Positions and Suspend R.C. 3319.02 Administrative Contracts. Resolutions attached. Vote: Mrs. Koster, yes; Mr. Burnett, yes; Mrs. Cavanaugh, yes; Mr. Remias, yes; and Mr. Battles, yes. Motion carried.

MOTION: 81-2017
Mr. Burnett moved and Mrs. Koster seconded the motion to approve the six service agreements between each of the Geauga County School Districts and the Geauga County ESC. Service agreements attached. Vote: Mr. Burnett, yes; Mrs. Koster, yes; Mrs. Cavanaugh, yes; Mr. Remias, yes; and Mr. Battles, yes. Motion carried.

MOTION: 82-2017
Mrs. Cavanaugh moved and Mrs. Koster seconded the motion to approve the following new business items:

1) Approval of the following substitutes to work in the Geauga County schools:

Marcia Biggs	Educational Aide
Elizabeth Favors	4 year K-12 Mild/Moderate
Laura Libby	5 year K-12 DH, SBH, SLD
Anthony Matticoli	4 year 4-9 Math, Science

2) Approval of Cooperative Agreement between Exousia Rehabilitation Services, Inc. and the Geauga County ESC to provide OT and COTA Services to Newbury Local School District, as needed, for the 2017 extended school year. The OT hourly rate is $67.00 and the COTA hourly rate is $57.00. Cooperative Agreement attached.

3) Approval of Cooperative Agreement between Exousia Rehabilitation Services, Inc. and the Geauga County ESC to provide OT and COTA Services to Newbury Local School District, as needed, for the 2017-2018 school year. The OT hourly rate is $67.00 and the COTA hourly rate is $57.00. Cooperative Agreement attached.

4) Approval of contract between Geauga County ESC and Julian & Grube, Inc. to prepare the ESC's basic financial statements in compliance with GAAP (Generally Accepted Accounting Principles) for the year ending June 30, 2017 and June 30, 2018. Two year contract, cost: $5,300.00 per year. Contract attached.

5) Approval of contract between iSTEM Geauga Early College High School and Julian & Grube, Inc. to prepare iSTEM's basic financial statements in compliance with GAAP (Generally Accepted Accounting Principles) for the year ending June 30, 2017 and June 30, 2018. Two year contract, cost: $2,100.00 per year. Contract attached.

6) Approval of agreement for EnvisionEdPlus to be reimbursed by the Auburn Career Center iSTEM Geauga Marketing fund for marketing fees paid for by EnvisionEd Plus. Agreement attached.

7) Approval of amended quote from the State Auditors to perform the iSTEM Geauga Early College High School biannual audit, total approx. cost: $16,400.00.

8) Approval of additional days for Independent Contractor:

   Jennie Canganelli, TPP Instructor
   Effective April 20, 2017 through May 31, 2017
   Additional time not to exceed $900.00.

Vote: Mrs. Cavanaugh, yes; Mrs. Koster, yes; Mr. Burnett, yes; Mr. Remias, yes; and Mr. Battles, yes. Motion carried.

Informational Items:

1) Next board meeting date – May 16, 2017.
2) Reno Contipelli from OSBA will be attending May Board Meeting.
3) Second Community Forum with Jennifer Felker, May 3, 2017, 4:00 - 6:00 p.m., at Cardinal High School. Flyer attached.
4) All Boards Dinner - May 3, 2017, 6:00 - 8:00 p.m., LaMalfa. Flyer attached.
5) West Geauga Senior Citizen's Dinner - May 10, 2017, 4:30 p.m. Flyer attached.

MOTION: 83-2017
Mr. Burnett moved and Mrs. Koster seconded the motion to adjourn the meeting at 9:07 p.m. Unanimous approval. Motion carried.