WORK SESSION MINUTES
GEAUGA COUNTY EDUCATIONAL SERVICE CENTER
September 19, 2017 6:00 P.M.

The Geauga County Educational Service Center board met for a work session on September 19, 2017, at 6:07 p.m., 470 Center St., Bldg. 2, Chardon, Ohio, for the purpose of discussing policy.
Members present: Mr. Burnett, Mr. Remias, Mrs. Koster and Mr. Battles.
Also present: James Koster and NEOLA Representative Tim Compan.

MOTION: 123-2017
Mr. Burnett moved and Mrs. Koster seconded the motion to approve the agenda.
Vote: Mr. Burnett, yes; Mrs. Koster, yes; Mr. Remias, yes; and Mr. Battles, yes. Motion carried.

Discussion Items:

1. Editing policies from the original policy.
    a. Mr. Burnett asked if the Board makes changes to a policy, would NEOLA still legally support the policy. Tim Compan explained that as soon as you change the meaning, NEOLA no longer supports the policy. Grammatical corrections are fine, as long as no meaning is changed.
2. Guidelines for new and revised policies.
    a. Not all policies have guidelines.
    b. Sometimes there are guidelines and no policies.
    c. Guidelines are to help review the policies.
3. Review process for website posting.
    a. Once the board approves the policies, they are uploaded with any track changes to NEOLA through a vpn.
    b. There is an approximately eight week turnaround to get the policies posted on the website once received by NEOLA.
4. Review/Reads – 2 or 3
    a. Tim Compan recommends doing two reads, as opposed to three.

Tim Compan informed the Board that NEOLA plans to be transitioning policies to BoardDocs by the fall of 2018.

MOTION: 124-2017
Mrs. Koster moved and Mr. Burnett seconded the motion to adjourn the meeting at 6:58 p.m.
Vote: Unanimous approval. Motion carried.