MINUTES
GEAUGA COUNTY EDUCATIONAL SERVICE CENTER
September 19, 2017 7:00 P.M.

The Geauga County Educational Service Center board met on September 19, 2017, at 7:00 p.m., 470 Center St., Bldg. 2, Chardon, Ohio, for the purpose of conducting their regular business meeting. Members present: Mr. Burnett, Mr. Remias, Mrs. Koster and Mr. Battles. Also present: James Koster.

The Pledge of Allegiance was recited.

MOTION: 125-2017
Mrs. Koster moved and Mr. Remias seconded the motion to approve the agenda and addendum.
Vote: Mrs. Koster, yes; Mr. Remias, yes; Mr. Burnett, yes; and Mr. Battles, yes. Motion carried.

MOTION: 126-2017
Mr. Burnett moved and Mrs. Koster seconded the motion to approve the regular meeting minutes from August 29, 2017 as written.
Vote: Mr. Burnett, yes; Mrs. Koster, yes; Mr. Remias, yes; and Mr. Battles, yes. Motion carried.

Sally Gillmore arrived at 7:07 pm.

MOTION: 127-2017
Mrs. Koster moved and Mr. Burnett seconded the motion to approve the Treasurer's report as listed below:

1) August financial statement.
2) August warrants written.
3) August investments.
4) September invoices payable.
5) Approval of final appropriations for the 2017-2018 fiscal year as listed below:

#001	General Fund (including Preschools)	$10,000,000.00
#001-9016	iSTEM	$995,000.00
#001-9123	Carrington Youth Academy	$1,000.000.00
#001-9159	iSTEM Service Account	$63,874.97
#001-9500	Gifted Programs	$50,000.00
#001-9530	Teen Pregnancy Prevention	$158,017.00
#001-9624	Entry year	$267.48
#001-9670	Professional Development	$5,000.00
#001-9848	United Way on Track	$3,434.23
#001-9850	United Way	$20,000.00
#007-9495	Guinn Trust	$805.50
#007-9516	Drug Free fundraiser	$1,045.00
#019-9912	Cleveland Foundation P-16	$2,501.58
#019-9924	Drug Free Schools	$4,838.03
#025	LGCA Operation	$915,305.79
#025-9001	LGCA EMIS	$207,975.24
#025-9002	LGCA Tech Services	$55,835.96
#025-9003	LGCA Other Technical	$627,769.37
#025-9004	LGCA INFOhio	$230,593.02
#025-9005	LGCA INFOhio	$419,372.42
#025-9006	LGCA Internet Services	$1,298,143.72
#025-9007	LGCA iSTEM	$40,000.00
#439-9918	Early Childhood Education	$64,000.00
#499-9145	LGIF	$2,326.12

#499-9925	Youth Led Prevention Evidence Based Program Expansion Grant	$29,990.48
#499-9932	Social Media Awareness E-Risk Grant	$32,032.00
#499-9199	Competency Based Education	$37,045.80
#516-9017	iSTEM IDEA-B Special Education	$7,254.33
#516-9935	Parent Mentor Grant	$25,000.00
#572-9117	Title 1-D Neglected Grant	$17,516.28
#587-9321	Preschool Consolidated IDEA Grant	$45,547.91
#590-9017	iSTEM Title II-A Improving Teacher Quality	$509.73

Vote: Mrs. Koster, yes; Mr. Burnett, yes; Mr. Remias, yes; and Mr. Battles, yes. Motion carried.

There was discussion about adjusting the format of how and when the board documents should be sent to the board members in the future.

Donna Cook arrived at 7:25 pm

Hearing of the Public:

SUPERINTENDENT REPORT:

1) Donna Zoldak-Cook, Director of Special Services.
2) House Bill 410. Handout attached.
3) Board Member biographies for website.
4) County transportation meeting – September 8, 2017.
5) County opiate meeting – September 21, 2017 at 8:00 a.m. Flier attached.
6) OSBA Board dinner and events.
7) Required ESC audit and legislation.
8) County and offices.

MOTION: 128-2017
Mrs. Koster moved and Mr. Burnett seconded the motion to approve the following personnel items:

1) Professional meeting requests for attendance:

Tina DeMattia and Tammy Kuhn, Administrative Assistants, to attend Fall Educational Office Professionals of Ohio, Independence, October 26 – 27, total approx. cost: $326.80.

Sarah Drewlo, Transition Coordinator, to attend Benefits and Employment in 2017, Mayfield Heights, October 20, total approx. cost: $99.00.

Stacy Heatwole, Speech Language Pathologist, to attend Ohio School Speech Pathology Educational Audiology Coalition 2017 Fall Conference, Columbus, October 8 – 10, total approx. cost: $595.50.

Suzanne Fletcher, Psychologist, to attend Ohio School Psychologists Association Fall Conference, Columbus, November 8 – 10, total approx. cost: $692.00.

2) FMLA request for approval:

Crystal King-Morrison, Payroll/Benefits Coordinator, 12 weeks effective on or about October 19, 2017.

3) Request for approval of change in contract days:

Karen Lackey, Youth Led Prevention Director,
additional 17 days for reporting requirements and sustainability activities required by the Evidence Based Program Expansion Grant through June 30, 2018.
Total additional salary - $5,084.21.
Salary plus benefits will be 100% paid for by the Evidence Based Program Expansion Grant.

Vote: Mrs. Koster, yes; Mr. Burnett, yes; Mr. Remias, yes; and Mr. Battles, yes. Motion carried.

MOTION: 129-2017
Mrs. Koster moved and Mr. Burnett seconded the motion to approve old business for the final reading of the following policies:

Revised Policy 2623 Program	Student Assessment and Academic Intervention Services
Revised Policy 3120.08 Professional	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
Revised Policy 5200 Students	Attendance
Revised Policy 5610 Students	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
Revised Policy 5630.01 Students	Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion
Revised Policy 6320 Finances	Purchases
Revised Policy 6325 Finances	Procurement – Federal Grants/Funds
New Policy 6423 Finances	Use of Credit Cards
Revised Policy 6700 Finances	Fair Labor Standards Act (FLSA)
Revised Policy 8210 Operations	School Calendar
Revised Policy 8310 Operations	Public Records
Revised Policy 8320 Operations	Personnel Files
Revised Policy 8330 Operations	Student Records
Revised Policy 8452 Operations	Automated External Defibrillators
Revised Policy 8510 Operations	Wellness

Vote: Mrs. Koster, yes; Mr. Burnett, yes; Mr. Remias, yes; and Mr. Battles, yes. Motion carried.

MOTION: 130-2017
Mrs. Koster moved and Mr. Remias seconded the motion to approve the following new business:

1) Approval of Independent Contractor:

   Holly Jacobson, Evidence Based Program Expansion Grant Coordinator,
   Effective September 1, 2017 through June 30, 2018.
   Compensation not to exceed $15,000.00.
   100% paid for by the Evidence Based Program Expansion Grant.

2) Approval of contract with Lake County Educational Service Center and iSTEM Geauga Early College High School to provide administrative services for up to 20 days at $311.66 per day from September 1, 2017 through July 31, 2018, as needed.

3) Approval of substitutes to work in the Geauga County schools. List attached.

4) Approval of Educational and Fiscal Agent Service Agreement between Carrington Youth Academy and the Geauga County ESC to be effective from October 1, 2017 through September 30, 2020. Agreement attached.

Vote: Mrs. Koster, yes; Mr. Remias, yes; Mr. Burnett, yes; and Mr. Battles yes. Motion carried.

INFORMATIONAL ITEMS:

1) County Opiate Meeting – September 21, 2017.
2) Board Policy Review Meeting – October 10, 2017 at 6:15 p.m.
3) Pepple & Waggoner School Law Seminar – October 11, 2017.
4) Next Board Meeting – October 17, 2017 at 7:00 p.m.
5) OSBA Capital Conference – November 12-14, 2017.

MOTION: 131-2017
Mr. Burnett moved and Mrs. Koster seconded the motion to adjourn the meeting at 8:45 p.m.
Vote: Unanimous approval. Motion carried.