MINUTES
GEAUGA COUNTY EDUCATIONAL SERVICE CENTER
October 26, 2017 7:00 P.M.

The Geauga County Educational Service Center board met on October 26, 2017, at 7:00 p.m., 470 Center St., Bldg. 2, Chardon, Ohio, for the purpose of conducting their regular business meeting. Members present: Mr. Burnett, Mr. Remias, Mrs. Koster and Mr. Battles. Also present: Sally Gillmore and Jim Koster.

The Pledge of Allegiance was recited.

MOTION: 132-2017
Mr. Burnett moved and Mrs. Koster seconded the motion to approve the agenda with the removal of the first reading of the following policies:

Revised Policy 2464 Program	Gifted Education and Identification
New Policy 4120.05 Classified Staff	Employment of Substitute Educational Aides
Revised Policy 5136 Students	Personal Communication Devices
Revised Policy 5136.01 Students	Electronic Equipment
Revised Policy 5200 Students	Attendance
Revised Policy 5330 Students	Use of Medications
Revised Policy 5530 Students	Drug Prevention
Revised Policy 6233 Finances	Amenities for Participants at Meetings and/or Other Occasions
Revised Policy 7300 Property	Disposition of Real Property/Personal Property
Revised Policy 8310 Operations	Public Records
Revised Policy 8600.04 Operations	Bus Driver Certification
Revised Policy 9141 Relations	Center – Business Advisory Council

Vote: Mr. Burnett, yes; Mrs. Koster, yes; Mr. Remias, yes; and Mr. Battles, yes. Motion carried.

MOTION: 133-2017
Mrs. Koster moved and Mr. Remias seconded the motion to approve the minutes from the September 19, 2017 work session, September 19, 2017 regular meeting and the October 10, 2017 work session with addition of the word "be" on 4b.
Vote: Mrs. Koster, yes; Mr. Remias, yes; Mr. Burnett, yes; and Mr. Battles, yes. Motion carried.

MOTION: 134-2017
Mr. Burnett moved and Mrs. Koster seconded the motion to approve the Treasurer's report as listed below:

1) September financial statement.
2) September warrants written.
3) September investments.
4) October invoices payable. Additional invoices may be presented at the board meeting.
5) Approval of the transfer of funds from Carrington in the amount of $220,000.00 to general fund.
6) Approval of New Fund # 019-9149 - American Chemical Society Grant for iSTEM in the amount of $1,494.00.

Vote: Mr. Burnett, yes; Mrs. Koster, yes; Mr. Remias, yes; and Mr. Battles, yes. Motion carried.

HEARING OF THE PUBLIC:

SUPERINTENDENT REPORT:

1) Jaina Gandolfi, Vocational Director.
2) Legal update.
3) ESC Facilities.
4) Summit and Lake Partnership.
5) OSBA Capital Conference and events.
6) University Hospital Partnerships.
7) Follow up ESC audit and legislation letter.

Attorney Matt Markling arrived at 8:12 pm

MOTION: 135-2017
Mr. Burnett moved and Mr. Remias seconded the motion for the Geauga County Educational Service Center Governing Board ("Governing Board") to recess into executive session at 8:24 p.m. pursuant to R.C. 121.22(G)(1), (3), and (5) for the purposes of (1) considering the employment of a public employee, (2) conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action, and (3) matters required to be kept confidential by federal law or regulations or state statutes. Upon conclusion of these executive sessions at 9:17 p.m., the Governing Board President Battles gaveled the Governing Board back into open session in this location. All matters discussed in all executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business. Vote: Mr. Burnett, yes; Mr. Remias, yes; Mrs. Koster, yes; and Mr. Battles, yes. Motion carried.

MOTION: 136-2017
Mr. Burnett moved and Mrs. Koster seconded the motion to approve the following Professional meeting requests for attendance:

Amanda Swisher-Krisby, Intervention Specialist, to attend 2017 Ideastream Technology and Learning Conference, Cleveland, November 15, total approx. cost: $91.00.

Sarah Drewlo, Transition Coordinator, to attend Ohio Association of Supervisors and Coordinators for Exceptional Students: Fall into Transition, Columbus, November 16-17, total approx. cost: $335.00.

Victoria Ware, School Psychologist, to attend Ohio School Psychologist Association Fall Conference, Columbus, November 9-10, total approx. cost: $227.00.

Janet Sapp and Jill Kellogg, Intervention Specialist, to attend Smath (A Little Bit of Science, A Whole Lot of Math), Painesville, December 1, total approx. cost: $300.00.

Nancy McCauley, Certified Occupational Therapist Assistant, to attend Is it Sensory or Behavior?, Cleveland, October 25, total approx. cost: $209.99.

Kathleen Schmelzer, Social Worker, to attend Ohio School Social Work Association Conference, Cleveland, October 12-13, total approx. cost: $304.20.

Jackie Hass, Braille Technician, to attend Cortical Vision Impairment 101: Intensive Conference, Raleigh, NC, October 19-20, total approx. cost: $200.00 for registration and partial mileage. All other expenses paid by the employee.

Donna Zoldak-Cook, Director of Special Services and Accountability, to attend Ohio Etech Conference, Columbus, February 12-15, 2018, total approx. cost: $941.00.

Vote: Mr. Burnett, yes; Mrs. Koster, yes; Mr. Remias, yes; and Mr. Battles, yes. Motion carried.

MOTION: 137-2017
Mrs. Koster moved and Mr. Remias seconded the motion to approve the following Personnel items:

1) Maternity leave request for approval:

Katie Hoffmeister, Accounts Payable, 12 weeks effective on or about November 10, 2017. Letter attached.

2) Approval of resignations:

Judy Tvergyak, Certified Occupational Therapist Assistant, effective October 20, 2017. Letter attached.
Patty Welch, Preschool Teacher, retirement effective June 1, 2018. Letter attached.

3) Approval of the following new hires:

Phil Hatton, Gaitway High School Principal,
One year limited contract effective August 9, 2017 through July 31, 2018.
Salary - $71,250.00, 190 days. All benefits offered.

Lisa Kurcsak, Certified Occupational Therapy Assistant,
One year limited contract effective October 18, 2017 through July 31, 2018.
Salary – $24,325.00, 142 days. All benefits offered.

Monica Chukayne, Intervention Specialist,
One year limited contract effective October 20, 2017 through July 31, 2018.
BA+15, Step 2, pro-rated salary - $28,034.14, 138 days. All benefits offered.

Cathy Manning, Part-time Fiscal Consultant and Substitute for Katie Hoffeister's maternity leave, $20 per hour, as needed, up to a maximum of $18,000.00 through June 30, 2018. No benefits offered.

Approval of Hillary Layman to provide home instruction for iSTEM for the 2017-2018 school year at $20.00 per hour, up to 5 hours per week, as needed.

6) Request for approval of the following contract adjustments:

Emily Dennis should be on a continuing contract, based on former years of service.

Don Baker to receive a 2.25% raise on West Geauga portion of contract,
or 156 of 208 days, for the 2017-2018 school year.
New salary - $47,907.81, 100% of raise paid for by West Geauga Local Schools.

Vote: Mrs. Koster, yes; Mr. Remias, yes; Mr. Burnett, yes; and Mr. Battles, yes. Motion carried.

MOTION: 138-2017
Mr. Burnett moved and Mrs. Koster seconded the motion to approve the following new business items:

1) Approval of Independent Contractors:

Shirley Erjavec, Payroll Substitute for FMLA leave,
Effective October 20, 2017 through January 31, 2018.
$20.00 per hour, not to exceed $7,000.00.

Angela Dobbins-Rivera, LPN for Orange City Schools,
Effective September 28, 2017 through June 5, 2018.
$25.00 per hour, compensation not to exceed $15,000.00.
100% paid for by Orange City Schools.

Sandra Doran, LPN for West Geauga,
Effective October 23, 2017 through June 8, 2018
$23.48 per hour, compensation not to exceed $10,143.36.
100% paid for by West Geauga Local School District.

Karen Quay, Media program development and staff trainer,
Effective September 15, 2017 through June 30, 2018
Compensation not to exceed $4,000.00.
100% paid for through TPP, E Risk and Evidence Based Practice Grants.

2) Approval of substitutes to work in the Geauga County schools. List attached.

3) Approval of contract between with Lake County ESC and Geauga County ESC for Geauga County ESC to provide gifted services for up to 30 days at $500.00 per day from August 1, 2017 through June 30, 2018, as needed.

4) Approval of $30,000 bond for Superintendent Jennifer Felker to be effective from November 10, 2017 through November 10, 2018 at a premium of $105.00. The premium is the same amount as last year.

5) Approval of the BoardDocs End User Agreement between Emerald Data Solutions, Inc. and the Geauga County ESC to use BoardDocs LT Version. One-time set up fee of $1,000.00, plus an annual fee of $2,700.00. Agreement attached.

6) Approval of the amended Lease Agreement between the Geauga County ESC and the Geauga County Board of Commissioners to reduce the rent to $30,000.00 per year (this is approximately a $38,000.00 per year savings) effective November 1, 2017. Lease agreement attached.

7) Approval of the School District Service Agreement between the Geauga County ESC and the ESC of Cuyahoga County to provide Occupational Therapy and Physical Therapy Services to ESC of Cuyahoga County. Agreement attached.

Vote: Mr. Burnett, yes; Mrs. Koster, yes; Mr. Remias, yes; and Mr. Battles, yes. Motion carried.

INFORMATIONAL ITEMS:

1) iSTEM Geauga Early College High School Five Year Forecast attached. Approved by the iSTEM Board on October 18, 2017 to be submitted to the Ohio Department of Education.
2) Next Board Meeting – November 21, 2017 at 7:00 p.m.
3) OSBA Capital Conference – November 12-14, 2017.
4) Vocational Raffle running for the month of November. Tickets on sale in October.
5) Geauga Achieve Fundraiser, March 10, 2018 at Sun Valley Banquet and Party Center.

MOTION: 139-2017
Mrs. Koster moved and Mr. Burnett seconded the motion to adjourn the meeting at 9:25 p.m.
Vote: Unanimous approval. Motion carried.